

**MINUTES OF MEETING  
SAVANNA LAKES COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Savanna Lakes Community Development District held a Public Hearing and a Regular Meeting on August 9, 2024 at 1:30 p.m., at 10461 Six Mile Cypress Parkway, Fort Myers, Florida 33966-6460.

**Present:**

|                   |                     |
|-------------------|---------------------|
| Scott Edwards     | Chair               |
| Barry Ernst       | Vice Chair          |
| Ashley Kingston   | Assistant Secretary |
| Fernanda Martinho | Assistant Secretary |

**Also present:**

|                               |                    |
|-------------------------------|--------------------|
| Chuck Adams                   | District Manager   |
| Shane Willis                  | Operations Manager |
| Greg Urbancic (via telephone) | District Counsel   |

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Adams called the meeting to order at 1:32 p.m.

Supervisors Edwards, Ernst, Kingston and Martinho were present. Supervisor Drake was not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

No members of the public spoke.

**THIRD ORDER OF BUSINESS**

**Public Hearing on Adoption of Fiscal Year  
2024/2025 Budget**

**A. Proof/Affidavit of Publication**

The affidavit of publication was included for informational purposes.

**B. Consideration of Resolution 2024-09, Relating to the Annual Appropriations and Adopting the Budget(s) for the Fiscal Year Beginning October 1, 2024, and Ending September 30, 2025; Authorizing Budget Amendments; and Providing an Effective Date**

Mr. Adams presented Resolution 2024-09. He reviewed the proposed Fiscal Year 2025 budget, which includes the addition of “Field Operations” line items.

**Mr. Adams opened the Public Hearing.**

No affected property owners or members of the public spoke.

**Mr. Adams closed the Public Hearing.**

**On MOTION by Mr. Ernst and seconded by Ms. Martinho, with all in favor, Resolution 2024-09, Relating to the Annual Appropriations and Adopting the Budget(s) for the Fiscal Year Beginning October 1, 2024, and Ending September 30, 2025; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.**

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2024-10, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2024/2025; Providing for the Collection and Enforcement of Special Assessments; Including but Not Limited to Penalties and Interest Thereon; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date**

Mr. Adams presented Resolution 2024-10, which enables the CDD to utilize the services of the Property Appraiser and Tax Collector.

**Mr. Adams opened the Public Hearing.**

No affected property owners or members of the public spoke.

**Mr. Adams closed the Public Hearing.**

**On MOTION by Mr. Edwards and seconded by Mr. Ernst, with all in favor, Resolution 2024-10, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2024/2025; Providing for the Collection and Enforcement of Special Assessments; Including but Not Limited to Penalties and Interest Thereon; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date, was adopted.**

**FIFTH ORDER OF BUSINESS**

**Ratification of Disclosure Technology Services, LLC EMMA® Filing Assistance Software as a Service License Agreement**

Mr. Adams presented the Disclosure Technology Services, LLC EMMA® Filing Assistance Software as a Service License Agreement, which was previously executed by the Chair.

**On MOTION by Mr. Edwards and seconded by Ms. Martinho, with all in favor, the Disclosure Technology Services, LLC EMMA® Filing Assistance Software as a Service License Agreement, was ratified.**

**SIXTH ORDER OF BUSINESS**

**Consideration of Goals and Objectives Reporting [HB7013 - Special Districts Performance Measures and Standards Reporting]**

Mr. Adams and Mr. Urbancic presented the Memorandum detailing this new requirement for special districts to establish goals and objectives annually and develop performance measures and standards to assess the achievement of the goals and objectives, publish an annual report on its website detailing the goals and objectives achieved, the performance measures and standards used, and any goals or objectives that were not achieved. District Management and District Counsel collaborated on identifying Community Communication and Engagement, Infrastructure and Facilities Maintenance, and Financial Transparency and Accountability as the key categories to focus on for Fiscal Year 2025 and develop statutorily compliant goals for each.

Mr. Adams presented the Performance Measures/Standards & Annual Reporting Form developed for the CDD and explained how the CDD will meet the goals.

**On MOTION by Mr. Edwards and seconded by Ms. Kingston, with all in favor, the Goals and Objectives and the Performance Measures/Standards & Annual Reporting Form, were approved.**

**SEVENTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of June 30, 2024**

Mr. Adams presented the Unaudited Financial Statements as of June 30, 2024. He stated that a \$6,000 Landowner Advance liability will be sent back to the Landowner before the close of the Fiscal Year.

The financials were accepted.

**EIGHTH ORDER OF BUSINESS**

**Approval of July 12, 2024 Regular Meeting Minutes**

**On MOTION by Mr. Ernst and seconded by Ms. Kingston with all in favor, the July 12, 2024 Regular Meeting Minutes, as presented, were approved.**

**NINTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: Coleman, Yovanovich & Koester**

Mr. Urbancic stated the Lehigh Acres Municipal Services Improvement District (LAMSID) Agreement that was approved at the last meeting was also approved by the LAMSID Board; it has been fully executed and filed.

**B. District Engineer: RWA, Inc.**

Mr. Adams stated that the District Engineer is working on the Requisition for the new Construction Fund.

**C. District Manager: Wrathell, Hunt and Associates, LLC**

Mr. Adams introduced Mr. Shane Willis, Operations Manager.

- **NEXT MEETING DATE: September 13, 2024 at 1:30 PM**
  - **QUORUM CHECK**

**TENTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

There were no Board Members' comments or requests.

**ELEVENTH ORDER OF BUSINESS**

**Public Comments**

No members of the public spoke.

**TWELFTH ORDER OF BUSINESS**

**Adjournment**

**On MOTION by Mr. Ernst and seconded by Ms. Kingston, with all in favor, the meeting adjourned at 1:44 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

  
Secretary/Assistant Secretary

  
Chair/Vice Chair